

# ACTP 2019 PRE-CONFERENCE SCHEDULE: SUNDAY, MARCH 17

MORNING PCs: 9:00AM – 12:00 PM

## PC1. ACADEMIC COACH TRAINING PRIMER: THE FOUNDATION OF COACHING (\$100)



Dr. Jack Truschel

**Dr. Jack Truschel, Ed.D., Psy.D.**

*East Stroudsburg University*

Department of Academic Enrichment and Learning,  
Chair, Treasurer ACTP, Past President ATP, CLADEA  
Fellow

This Pre-Con will cover the following:

- An overview of the academic coaching certification process
- The difference between counseling, coaching, and mentoring.
  - ACTIVITY: Building A Peer Coaching Team—the Value of Interdependence
- An overview of the theoretical underpinnings of coaching.
- Defining coaching and the student's role in the coaching process
  - ACTIVITY: Overcoming Adversity
- An overview of the coaching process to include: greeting the student & providing a safe coaching environment, conducting an intake, establishing goals, and boundaries of a coaching relationship.
  - ACTIVITY: Communication
- As time permits, a discussion of the of the various ethics codes (BCC, ICF and other as applicable) and the development of the ATP code of ethics.

## PC2. FROM STUDENT WORKERS TO PREPARED PROFESSIONALS: TRAINING AND EVALUATING PEER TUTORS (\$60)



**Kayla Shannon & Brandi Schriebner**

*Texas Tech University*

Kyla Shannon, M.Ed., is the Assistant Director of the TECHniques Center. She is responsible for tutor recruitment, hiring, and training and manages the Master Tutor program.

Tutor coordinators are often focused on hiring the best tutors. But what can they do to develop tutors into the best professionals who add expertise to this field and their future careers? This session will explore training and evaluation strategies that transition inexperienced student workers into experienced and prepared professionals.

## PC3. MAKING THE MAGIC HAPPEN: IDEAS, RESOURCES, AND TOOLS FOR NEW TUTORING CENTER DIRECTORS (\$60)



**Dr. Alan Craig**

Alan Craig is a retired tutoring center director, past President of NCLCA and NCLCA's CLADEA representative for seven years, and past official of the Georgia Tutoring Association. Alan is a content editor and webmaster for LSCH.

Are you a new tutoring center director? Learn how to gain traction in your new environment and develop the basis for an action plan for the next year as well as a multi-year strategic plan. In this session, you will be presented with a multitude of ideas, resources, and tools to develop or enhance key facets of your tutoring center to increase its impact. Topics may include: conducting an informal review, developing vision/mission, planning, program design and implementation, training, budgeting, status reporting, creating a tutor handbook, managing and improving daily operations, developing an annual report, implementing an advisory board, dealing with bureaucracy, and more!

**\*LUNCH 12:00 – 1:00 PM**

**\*Free Lunch if Registered for Any 2 PCs (or \$25 a la carte)**

**AFTERNOON PCs: 1:00 – 4:00 PM**



**PC4. COACHING ESSENTIALS: KEYS TO MAKING MAGIC IN ACADEMIC COACHING (\$100)**

**Phyllis Wade Albro, MS**

ACTP Certification Chair

This Pre-Con will include:

- An overview of the academic coaching certification process
- An overview of motivational interviewing.
- How to assist students in establishing short- and long-term goals, and to develop a personal action plan.
- Methods of identifying and measuring progress.
- How to develop a comprehensive coaching plan.
- Identification of individual challenges that coaches face and examination of techniques to overcome obstacles.
- A discussion of legal and ethical considerations for a student advocate.
- Making an appropriate referral of a student.
- An overview of the practices for informing clients of ethical and legal aspects of coaching & a discussion of powerful and transformational questions.



**PC5. TRAINING YOUR TUTORS! WHERE THE MAGIC HAPPENS! (\$60)**

**Kayla Shannon & Brandi Schriebner**  
*Texas Tech University*

Kyla Shannon, M.Ed., is the Assistant Director of the TECHniques Center. She is responsible for tutor recruitment, hiring, and training and manages the Master Tutor program.

"How do you keep your tutor trainings engaging and exciting while educating tutors about best practices in this field? This interactive session will allow those in attendance to take home several ideas and strategies to implement when training their tutors; from the beginning planning stages, to creating topic specific training sessions, to reflecting on the desired outcomes.

**PRICING & NOTES**

**Non-Coaching Sessions:** PC2, PC3, PC5: \$60 each or \$120 for any pair

**Coaching Sessions:** PC1, PC4: \$100 each or \$150 for both

**Combination:** \$160 for any pair of 1 Non-Coaching + 1 Coaching PC